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FONDS 576

UNITED CHURCH OF CANADA. PERMANENT COMMITTEE ON MINISTRY AND EMPLOYMENT
POLICIES AND SERVICES.

UNITED CHURCH OF CANADA

Accession Number 2017.097C
Accession Number 2018.115C

United Church of Canada. Permanent Committee on Ministry and Employment Policies and Services fonds.

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UNITED CHURCH OF CANADA. PERMANENT COMMITTEE ON MINISTRY AND EMPLOYMENT POLICIES AND SERVICES FONDS. –2003-2014. –1.16 m of textual records.

The Permanent Committee on Ministry and Employment Policies and Services (PC-MEPS) is accountable to the Executive of the General Council and has the responsibility to provide advice to the Executive regarding ministry and employment policies and services. This committee assists the Executive of the General Council in its responsibilities as the legal employer of a considerable number of staff and the legal administrator of a pension fund and ensures that all the various personnel systems have fair, equitable and consistent values.

The committee has a number of specific responsibilities; overseeing policies in relation to ministry personnel, GCO and Conference staff, Overseas personnel, KAIROS, the pension plan and group insurance plans of the United Church of Canada, and Administrators of the Pension Plan.

The committee is made up of 12 voting members who reflect the diversity of The United Church of Canada (diversity with respect to sex, race, age, geography and vocation) and three voting members of the Executive of the General Council. The Chairperson is appointed as a voting member of the Executive of the General Council.

Fonds consists of the following Series; 1) Administrative Records, 2003-2015; 2) Records of Working Groups, Steering Groups and Task Groups, 2003-2013.

SERIES 1: ADMINISTRATIVE RECORDS. –2003-2015.

Series consists of minutes, workbooks and planning documents/background materials, 2003-2015.

| Acc. No. | Box/File | Title | Date(s) |
|-----------------|-----------------|----------------------------|----------------|
| 2017.097C | 1-1 | PC-MEPS: Minutes/Workbooks | Feb, 2003 |
| | 1-2 | --- | Jun, 2003 |
| | 1-3 | --- | Jul, 2003 |
| | 1-4 | --- | Aug, 2003 |
| | 1-5 | --- | Sept, 2003 |
| | 1-6 | --- | Oct, 2003 |
| 2018.115C | 1-1 | --- | Dec. 2003 |
| 2017.097C | 1-7 | --- | Jan, 2004 |
| 2018.115C | 1-2 | --- | Mar. 2004 |
| | 1-8 | --- | Apr, 2004 |
| 2017.097C | 2-1 | --- | Jun, 2004 |
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| | 2-6 | ---[part 1] | Sept, 2005 |
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| | 3-2 | --- | Jan, 2006 |
| | 3-3 | --- | Feb, 2006 |
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| | 3-7 | --- | Sept, 2006 |

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| | 4-1 | --- | Oct, 2006 |
| | 4-2 | --- | Jan, 2007 |
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| | 4-4 | --- | Jun, 2007 |
| | 4-5 | --- | Sept, 2007 |
| 2017.097C | 4-6 | --- | Dec, 2007 |
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| 2017.097C | 5-1 | --- | Jan, 2009 |
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| | 5-5 | --- | Mar, 2010 |
| | 5-6 | --- | Apr, 2010 |
| | 5-7 | --- | Jun, 2010 |
| | 5-8 | --- | Sept, 2010 |
| 2018.115C | 1-5 | --- | Nov. 2010 |
| | 1-6 | --- | Dec. 2010 |
| | 1-4 | --- | Jan. 2011 |
| | 1-7 | --- | Mar. 2011 |
| | 1-8 | --- | May 2011 |
| | 1-9 | --- | Sep. 2011 |
| | 4-8 | --- | Oct. 2011 |
| | 1-10 | --- | Jan. 2012 |
| | 1-11 | --- | Feb. 2012 |
| | 1-12 | --- | Mar. 2012 |
| | 1-13 | --- | May 2012 |
| | 1-14 | --- | Sep. 2012 |
| | 1-15 | --- | Nov. 2012 |
| | 1-17 | --- | Feb. 2013 |
| | 2-1 | --- | Mar. 2013 |
| | 2-2 | --- | Jun. 2013 |
| | 4-10 | --- | Oct., Dec., Nov. 2013 |
| | 4-11 | --- | Feb., Jun., Oct. 2014 |
| | 4-12 | --- | Jan., Feb., May 2015 |
| | 1-16 | PC-MEPS Planning Document and Background Document | Nov. 2012 |

SERIES 2: RECORDS OF WORKING GROUPS, STEERING GROUPS AND TASK GROUPS. --2003-2012.

Series consists of records re Funds Review Task Group, 2003; Transition Task Group, 2003; Communications Task Group, 2003; Task Group to Review Items Referred to PC-MEPS from GC38, 2005; Mandate Working Group, 2005; Sabbatical Working Group, 2006-2008; GC39 Simplifying Report

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Review Working Group, 2007; Salary and Travel Review Working Group, 2008; Task Group to Review the Sexual Abuse Policy and Procedures, 2009-2010; Isolation in Ministry Steering Group, 2005-2006; Interfaith Committee on Canadian Military Chaplaincy, 2008, 2013; Pastoral Relations Reports to the Comprehensive Review Task Group, 2012; Human Resources in Non-Profit Organizations and Charities, n.d.; Media Advisory Group, 2012; Steering Group on Discipline and Oversight of Ministry Personnel, 2008-2010; Task Group on Social Responsible Investment (SIR) and Resource Extraction, 2012 as well as other reports and resources.

| Acc. No. | Box/File | Title | Date(s) | |
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| 2018.115C | 2-3 | Funds Review Task Group | Aug. 2003 | |
| | 2-4 | Transition Task Group | Jul. 2003 | |
| | 2-5 | Previous Sub Committee Structure Prior to 2003 | 2003 | |
| | 2-6 | Communications Task Group Minutes | 2004-2005 | |
| | 2-7 | Task Group to Review Items Referred to PC-MEPS from GC38 | Sep. 2005 | |
| | 2-8 | Mandate Working Group | Sep. 2005 | |
| | 2-9 | Sabbatical Working Group | 2006-2008 | |
| | 2-10 | GC39 Simplifying Report Review Working Group | May 2007 | |
| | 2-11 | Salary and Travel Review Working Group | Sep. 2008 | |
| | 2-12 | Task Group to Review the Sexual Abuse Policy and Procedures | 2009-2010 | |
| | 2018.115C | 2-13 | Isolation in Ministry Steering Group: Warren Shepell Surveys | n.d. |
| | | 2-14 | ---: Minutes and Papers | 2005 |
| 3-1 | | ---: Minutes and Reports | 2006 | |
| 3-2 | | ---: Minutes | 2005 | |
| 3-3 | | Designated Lay Ministry Task Group | 2005-2006 | |
| 3-4 | | Interfaith Committee on Canadian Military Chaplaincy: Minutes and Handbook | 2008, 2013 | |
| 3-5 | | Pastoral Relations Reports to the Comprehensive Review Task Group | 2012 | |
| 3-6 | | Human Resources in Non-Profit Organizations and Charities | n.d. | |
| 3-7 | | Media Advisory Group | 2012 | |
| 3-8 | | Steering Group on Discipline and Oversight of Ministry Personnel | 2008-2010 | |
| 3-9 | | Section 333 and 363 Reviews: A Resource Package | n.d. | |
| 3-10 | | Terms of Reference for Working Groups and Task Groups | 2008-2011 | |
| 4-1 | | Appointments Correspondence | 2009 | |
| 4-9 | Working, Task, Steering and Committees Reports and Mandates | 2012 | | |
| 4-13 | Task Group on Socially Responsible Investment (SRI) and Resource Extraction | 2012 | | |